

# PhD General Exam Checklist

## **BEFORE the General Examination:**

- Make sure that your supervisory committee is set up by the end of the quarter *\*prior\** to the quarter in which you take your General Exam.
- Send your signed Request for General Examination form to the Graduate School at least 21 days before your exam is scheduled.

*Return the following items to Erica Winberry in the Academic Services office (T-310):*

- A *\*copy\** of your signed Request for General Examination.

## **AFTER the General Examination:**

- Return the original copy of your signed General Exam Warrant to the Graduate School.

*Return the following items to Erica Winberry in the Academic Services office (T-310):*

- A *\*copy\** of your signed Exam Warrant.
- The Post-General Examination Program Evaluation.