

# SCHOOL OF NURSING CONVOCATION INFORMATION

KEEP THIS INFORMATION HANDY – NOTE DEADLINES!

## 1. INFORMATION FOR GRADUATES

The School of Nursing Convocation and Awards Ceremony honoring undergraduate and graduate students will take place at **9:30 a.m. on Friday, June 12, 2009** at Meany Hall. Graduates MUST register at [www.uwgraduation.com](http://www.uwgraduation.com) in order to pay for 1) parking permits and 2) academic apparel. If you have not registered, you will not be allowed to pick up tickets, will be unable to park on campus, and without apparel unable to participate in the ceremony.

Graduates should arrive promptly at **8:00 a.m.** for class pictures and assembly. **You will miss your official graduation portrait if you arrive late.** Come to the Meany Studio Theater **wearing your academic apparel.** Do NOT bring apparel in plastic bags; these bags will be thrown away. To find the Studio Theater, head left as you face the main theater doors. Only graduates will be allowed in the Studio Theater. By George (directly across from Meany Theater) has bathrooms and seating available prior to the ceremony, as well as coffee and breakfast items.

The event begins at 9:30 a.m. followed by light refreshments in the Meany Theater lobby from 11:00 to 11:30 a.m. Meany Theater seats 1,200 people; we expect about 200 graduates and their guests. The first rows will be reserved for graduating students (see below for details). **Each student will receive four (4) tickets due to the available seating capacity.** All seats in the theater have an excellent view of the stage, and seating is not assigned. We **cannot** accommodate strollers in the auditorium. Because of limited space, priority is given to wheelchair-bound guests.

Parking is available for those who have registered and paid using the University's graduation web site. You may wish to request parking at the underground parking garage below Meany Theater (15th Avenue NE entrance) or at the UW parking lot off 45th Street by the Burke Museum.

Meany Theater staff will coordinate seating for family and friends. Please ask your family and friends to arrive no earlier than 9:00 a.m. If you anticipate any guest in a wheelchair or who may otherwise need disability accommodations, please contact Stephanie Kirschner (206-616-5066, [stann@u.washington.edu](mailto:stann@u.washington.edu)) AND the UW Disability Services Office, 4045 Brooklyn Ave NE, 206-543-6450. Parties wishing to be seated with a guest who needs disability accommodation will be seated in the lobby around 8:45 a.m.

## 2. ORDERING ACADEMIC APPAREL – STUDENTS ONLY

- a. BSN, MN, MS, GCPAPN Graduates (apparel is for purchase only):
  - REGISTER at [www.uwgraduation.com](http://www.uwgraduation.com) between May 4 - May 24
- b. DNP, PhD Graduates (apparel is for purchase or rental):
  - REGISTER at [www.uwgraduation.com](http://www.uwgraduation.com) between May 4 - May 24
  - RETURN rented apparel to the HUB: 6/12 – 6/15 9:00 a.m. – 6:00p.m.  
(12:00 p.m. – 5:00 p.m. on 6/14)
- c. ALL GRADUATES: PICK UP your apparel at the HUB **June 3 - June 6, 12:00 p.m. – 6:00 p.m.**

## 3. CONVOCATION CEREMONY: IMPORTANT PROCEDURES

GUEST TICKETS ARE REQUIRED for the School of Nursing Convocation & Awards ceremony.

Students will line up for the processional into Meany Hall in alphabetical order by degree (BSN, MN/MS, post-master's, DNP and PhD). Each student will be handed a name card during the line up for the processional. Staff from Academic Services will assist with the lineup and seating. **NO BOTTLES OR CONFETTI** are allowed in the theater, at the penalty of large fines. MN, MS, and post-master's students wear hoods. Once in the theater, stand until you hear, "You may be seated."

Student awards will be given at the beginning of the ceremony. If you are one of the recipients, you will be seated in the front row. Plan to walk up to the stage to receive the award. To keep the ceremony within a reasonable time limit, we ask you to receive the award and return to your seat without comments.

#### **BSN Graduates**

After the address to the graduates, Dean Marla Salmon will announce the recognition of all graduates. Please rise by row and line up for the stage. When it is your turn to walk up on stage, proceed to the microphone, hand your name card to the announcer and slowly walk over to Dean Salmon for a handshake and photograph. After the handshake, please walk in front of the flowers and lectern, descend the stairs and return to your seat.

#### **Post-Master's, MN, MS, &GCPAPN Graduates**

Please rise by row and line up for the stage. Hand your name card to the announcer and slowly walk over to Dean Salmon for a handshake and photograph. Please walk in front of the flowers and the lectern, descend the stairs and return to your seat.

#### **DNP & PhD Graduates**

Please rise at the end of the master's and graduate certificate student presentations and line up for the stage. Hand your name card to the announcer and slowly walk, with your hood over your arm, to your committee chair. Hand the hood to your chair and turn to face the audience. Your chair will stand behind you and place the hood over your head. Turn to shake your chair's hand and proceed to Dean Salmon for a handshake and photograph. Please walk in front of the flowers and the lectern, descend the stairs and return to your seat.

The recessional begins when Dean Salmon closes the ceremony. After faculty members have left the stage, graduates will proceed out of the theater.

Light refreshments will be served in the foyer of Meany Hall from 11:00 until 11:30 a.m.

#### **4. UW COMMENCEMENT INFORMATION**

To sign up to participate in the Commencement Ceremony in Husky Stadium, Saturday, June 13th, you MUST register on the graduation web site, [www.uwgraduation.com](http://www.uwgraduation.com), between May 4<sup>th</sup> and 24<sup>th</sup>, 2009. If you have visited the site before, ensure that you refresh your browser so you get the most current information.