

SCHOOL OF NURSING CONVOCATION INFORMATION

KEEP THIS INFORMATION HANDY – NOTE DEADLINES!

1. INFORMATION FOR GRADUATES

Graduate students eligible to participate in the Nursing Convocation and Awards Ceremony must meet the following requirements:

Bachelor Candidates

Students who earned a degree in Summer 2011, Autumn 2011, or Winter 2012, or have applied to graduate for Spring 2012 or Summer 2012 are eligible.

Master's and Doctoral Candidates

Graduates who earned their degrees in Summer 2011, Autumn 2011, or Winter 2012, or candidates who have a reasonable expectation of graduating* in Spring 2012 or Summer 2012 are eligible to participate.

*Reasonable expectation to graduating is defined as:

1. A committee-approved defense date (masters students) or final examination date (doctoral students) scheduled during Summer Quarter, AND
2. Has received confirmation in writing from his/her supervisory committee chair and if applicable, program advisor, that she/he has fulfilled all degree requirements such that it is possible to graduate Summer Quarter following Convocation must, NO LATER THAN 14 CALENDAR DAYS prior to Convocation, seek and receive approval from the Associate Dean of Academic Services, who will make the final decision about whether or not the student may participate in the Convocation ceremony. Students who have received such written permission from the Associate Dean 14 calendar days before the ceremony may participate in the School of Nursing Convocation.

The **School of Nursing Convocation and Awards Ceremony** honoring undergraduate and graduate students will take place at **9:30am on Friday, June 8, 2012 at Meany Hall**. Graduates MUST register at <http://www.washington.edu/graduation/> **between May 1 and May 20** in order to pay for: 1) parking permits, 2) tickets for the School of Nursing ceremony, and 3) academic apparel. If you have not registered, you will not be allowed to pick up tickets, will be unable to park on campus, and without apparel unable to participate in the ceremony.

Graduates should arrive promptly at 8:00am for class pictures and assembly. You will miss your official graduation portrait if you arrive late. Come to the Meany Studio Theater **wearing** your academic apparel. Do NOT bring graduation apparel in plastic bags; these bags will be thrown away. To find the Studio Theater, head left as you face the main theater doors.

Only graduates will be allowed in the Studio Theater. *By George* (directly across from Meany Theater) has bathrooms and seating available prior to the ceremony.

The event begins at 9:30am and concludes at 11:00am. Meany Theater seats 1,200 people; we expect about 250 graduates and their guests. The first rows will be reserved for graduating students (see below for details). Each student will receive three (3) tickets due to the limited seating capacity. All seats in the theater have an excellent view of the stage and seating is not assigned. We cannot accommodate strollers in the auditorium. Because of limited space, priority is given to wheelchair-bound guests.

TICKET PICK UP: To sign up for tickets, you MUST register on the graduation web site <http://www.washington.edu/graduation/> between May 1 and May 20, 2012. Everyone who registers on the UW graduation web site will be allotted up to three (3) tickets. Between May 21st and May 25th, confirm the number of allotted tickets (of the 3) you would like to keep, and also indicate any additional tickets you may need (up to 4) at <http://nursing.uw.edu/convocation/tickets/>. This survey must be completed by May 25th. Additional tickets will be given out on a first come, first serve basis, up to four (4) tickets per student. Students will be contacted by email if any additional tickets become available for them. Tickets will be available for pick-up on Tuesday, May 29th until Friday, June 1st. Students will be able to pick them up at the front desk in T-301. If you have any questions, please contact Simone Nelson: snelson@uw.edu.

Parking is available for those who have registered and paid using the University's graduation web site. You may wish to request parking at the underground parking garage below Meany Theater (15th Avenue NE entrance) or at the UW parking lot off 45th Street by the Burke Museum.

Meany Theater staff will coordinate seating for family and friends. Please ask your family and friends to arrive no earlier than 9:00am with tickets in hand. Ushers will not be able to accommodate guests without tickets. If you anticipate any guest in a wheelchair or

who may otherwise need disability accommodations, please contact Stephanie Kirschner (206-616-5066, stann@u.washington.edu) AND the UW Disability Services Office, 4045 Brooklyn Ave NE, 206-543-6450. Parties wishing to be seated with a guest who needs disability accommodation will be met in the lobby around 8:45am.

2. ORDERING ACADEMIC APPAREL – STUDENTS ONLY

- A. BSN, MN, MS Graduates (apparel is for purchase only):
 - REGISTER at <http://www.washington.edu/graduation/> between From May 1 to May 20
- B. DNP, PhD Graduates (apparel is for purchase or rental):
 - REGISTER at <http://www.washington.edu/graduation/> between From May 1 to May 20
 - RETURN rented apparel to the University Bookstore: 6/4 – 6/14 during regular bookstore hours
- C. ALL GRADUATES: PICK UP your apparel at the University Bookstore May 22 - June 2 during regular bookstore hours (you will select the pick-up week when you register online)

3. CONVOCATION CEREMONY: IMPORTANT PROCEDURES

*GUEST TICKETS ARE REQUIRED for the School of Nursing Convocation & Awards ceremony
SEE ABOVE FOR TICKET INFORMATION*

Students will line up for the processional into Meany Hall in alphabetical order by degree (BSN, MN/MS, Post-Master's, DNP and PhD). Each student will be handed a name card during the line up for the processional. Staff from Academic Services will assist with the lineup and seating. NO BOTTLES OR CONFETTI are allowed in the theater **at the penalty of large fines**. MN, MS, and post-master's students wear hoods. Once in the theater stand until you hear, "You may be seated." Student awards will be given at the beginning of the ceremony. If you are one of the recipients, you will be seated in the front row. Plan to walk up to the stage to receive the award. To keep the ceremony within a reasonable time limit, we ask you to receive the award and return to your seat without comments.

BSN Graduates

After the address to the graduates, Dean Pamela Mitchell will announce the recognition of all graduates. Please rise by row and line up for the stage. When it is your turn to walk up on stage, proceed to the microphone, hand your name card to the announcer and slowly walk over to Dean Mitchell for a handshake and photograph. After the handshake, please walk in front of the flowers and lectern, descend the stairs and return to your seat.

Post-Master's, MN, & MS Graduates

Please rise by row and line up for the stage. Hand your name card to the announcer and slowly walk over to Dean Mitchell for a handshake and photograph. Please walk in front of the flowers and the lectern, descend the stairs and return to your seat.

DNP & PhD Graduates

Please rise at the end of the master's student presentations and line up for the stage. Hand your name card to the announcer and slowly walk, with your hood over your arm, to your committee chair. Hand the hood to your chair and turn to face the audience. Your chair will stand behind you and place the hood over your head. Turn to shake your chair's hand and proceed to Dean Mitchell for a handshake and photograph. Please walk in front of the flowers and the lectern, descend the stairs and return to your seat.

The recessional begins when Dean Mitchell closes the ceremony. After faculty members have left the stage, graduates will proceed out of the theater.

4. UW COMMENCEMENT INFORMATION

Due to the renovation of Husky Stadium, the 2012 Commencement Ceremony will be held at the amazing CenturyLink (formerly "Qwest") Field, home of the Seattle Seahawks and the Seattle Sounders. The field is located just south of downtown Seattle, 10-15 minutes from campus.

To sign up to participate in the Commencement Ceremony at CenturyLink Field, Saturday, June 9 you MUST register on the graduation web site, <http://www.washington.edu/graduation/>, between May 1 and May 20, 2012. If you have visited the site before, ensure that you refresh your browser so you get the most current information.

ALL graduate students MUST request their graduation or final exam by April 13th by 5pm (PST) in order to have their names appear in the UW Commencement Bulletin.