

Individual Consultation Instructions.pdf

How to Make Appointments for Individual Consultation

Office for Nursing Research, School of Nursing, University of Washington

Box 357265, Room T643, Health Sciences Building

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T 206-685-1525, F 206-685-9264

<http://www.son.washington.edu/research/>

General Office Hours Monday-Friday 8:00 AM – 5:00 PM

Associate Dean for Research

Pamela H Mitchell, RN, PhD, FAAN, FAHA

206-616-1463

pmitch@u.washington.edu

Available for consultation appointments:

Appointments made through Jennifer Snow @

jennbond@u.washington.edu

Research Methodology Assistance

Appointments made through online calendar @

<https://depts.washington.edu/onrcal/>

(You must first set up an account using Client Registration at the above link. See instructions below.)

Robert L Burr, MSEE, PhD

Bioengineer

206-221-2408

bobburr@u.washington.edu

Analytic methods: time series analysis,
lag sequential Markovian analysis.

Bioinstrumentation, cardiovascular
psychophysiology, analysis of dynamic
signals and systems, role of technology
in nursing research and practice.

Kevin Cain, PhD

Biostatistician

206-221-2410

cain@u.washington.edu

Study design and interpretation;
advanced statistical analysis methods
including logistic regression, random and
mixed effects models, survival time
analysis, and generalized estimating
equations for analysis of clustered data.

Jerald R Herting, PhD

Research Associate Professor

206-616-6478/206-221-2409

herting@u.washington.edu

Non-experimental and survey research
design methods, including panel study
models and limited time series. Structural
equation and latent growth models,
hierarchical linear and general regression
models. Assessing reliability and validity.

Use ONR's online calendar to schedule appointments for Research Methodology Assistance with a
Consultant @

<https://depts.washington.edu/onrcal/>

If you have a UW Net ID, you can access this calendar from anywhere you and your computer are
located to:

list of 3 items

- Make new appointments
- Review the date/time for appointments you have made
- Reschedule or cancel existing appointments

list end

Plus, you are welcome to use the Scheduling Computer in T643 if that is more convenient.

Sign up for an account to begin using.

HOW TO SET UP AN ACCOUNT ON THE ONR CALENDAR

Go to

<https://depts.washington.edu/onrcal/>

list of 1 items

1. Screen: UW Net ID Weblogin

list end

Login with your UW Net ID

list of 1 items

2. Screen: Calendar Login

list end

Go to Client Registration (upper right of screen)

list of 1 items

3. Screen: Register User

list end

Fill in the blanks.

Choose a Calendar Password that is simple and easy to remember – don't use your UW Net ID password here.

Click on "Register"

list of 1 items

4. Screen: Action Result

list end

"OK" in green confirms that you have successfully registered.

Click on "Login" to begin appointment scheduling.

HOW TO USE THE ONR CALENDAR AFTER YOU HAVE SET UP YOUR ACCOUNT

Go to

<https://depts.washington.edu/onrcal/>

list of 1 items

1. Screen: UW Net ID Weblogin

list end

Login with your UW Net ID

list of 3 items

2. Screen: Calendar Login

- Enter User Name
- Enter Calendar Password

list end

Select Login

list of 1 items

3. Screen: Select Appointment Length

list end

Select Appointment Length. Choose from 15 minutes, 30 minutes, 1 hour, or 2 hours.

list of 1 items

4. Screen: Select a Staff Member

list end

Select the Consultant. If you don't know which Consultant could best assist you, you can read about their areas of

expertise on this screen.

list of 1 items

5. Screen: Select Time

list end

Available appointment times are shown. Scroll by week or month to view.

Select a specific time.

list of 1 items

6. Screen: Confirm Appointment

list end

Your name and email address will appear. You add Department; Faculty, Student or Staff; and the purpose of the

appointment. If the meeting is to take place in a location other than T643, please enter the Room Number.

Choose a time for a reminder email.

Select Request Appointment.

list of 1 items

7. Screen: Appointment Cart

list end

Do you want to make another appointment for another day and time? Or, with another Consultant? You may do so

here.

Select Continue when done.

list of 1 items

8. Screen: Action Result

list end

“OK” in green confirms that your appointment is scheduled.

Do a double check to verify! Click on “Appointments” at upper left screen and review all your appointments.

“Log Off” the Online Calendar and you are done.

What Happens Next

list of 2 items

- An email goes to your email address confirming the appointment.
- An email goes to the Consultant advising of the appointment.

list end

If the Consultant needs to change or reschedule the meeting, you will be contacted via email.

If you want to review, reschedule, or cancel your appointment, Log In and go to My Appointments.

If you need assistance using the ONR Calendar, please call 206-685-1525.