

**University of Washington School of Nursing
Hegyvary Citizens of the World Scholar Fund
Recipient Responsibilities & Requirements**

Please read this document carefully, sign it to indicate your acceptance, and return one copy to Bette Horishige, Manager of International Programs, Academic Services, T301. This document must be submitted prior to your request for reimbursement.

Responsibilities Prior to the Experience:

- Promptly hand-write a brief thank you note addressed to “Donors to the Hegyvary Citizens of the World Scholar Fund” and submit it to the attention of: Bette Horishige, Manager of International Programs, UW School of Nursing, T301.
- Maintain good academic standing: meet Essential Qualifications, and have a minimum cumulative GPA of 2.0 for undergraduate students and 3.0 for graduate students.
- Enroll for a minimum of 2 credits in either your Exploration Seminar or the appropriate independent study credits: undergraduates must register for NMETH 499 and master’s and doctoral students must register for NURS 599 or NMETH 600. Activities taking place during the interim between summer quarter and autumn quarter are considered autumn quarter.
- Purchase the required HTH study abroad insurance plan: <http://f2.washington.edu/treasury/riskmgmt/insure/studyabroad>
THIS IS A REQUIREMENT FOR ALL UW STUDENTS GOING ABROAD.
- Visit the UW Hall Health Center Travel Clinic (206-685-1060) to receive country-specific immunizations and travel health advice.
- Read and follow the instructions in the Reimbursement Instructions.
- Check deadlines for visas and your passport expiration date and take appropriate actions.
- Register your trip with the US State Department at www.travel.state.gov (for non-US-citizens, please inquire with your nation’s consulate.) Note down the contact info for of the embassy or consulate closest to your site.
- Become aware and maintain awareness of the current events at the site.
- Investigate and understand the regulation of health care provision in the destination country, so that you do not unintentionally break local laws. Licensure may “look” different in other countries; do not assume that you may do at the host site what you are allowed to do within your scope of practice here. Follow local rules!
- Communicate regularly with your faculty sponsor, country host, School of Nursing Manager of International Programs, and other interested parties.

Requirements UPON RETURN from Experiences Supported by the Hegyvary Citizens of the World Scholar Fund:

- Write a thank you note** addressed to “Donors to the Hegyvary Citizens of the World Scholar Fund” and submit it to the attention of: Bette Horishige, Manager of International Programs, UW School of Nursing, T-310. Tell a bit about the impact of this trip on your understanding of our world.
- Write a post-trip summary**, using the provided template on the Hegyvary Citizens of the World Scholar Fund website called the “International Experience Evaluation Form”. This summary must be submitted both to the sponsoring faculty member and to the Manager of International Programs. If the post-trip summary is not submitted in a timely manner, future registration may be blocked.
- Present to the community about your experience.** The presentation must be outside any course requirement. Internal School activities options will be provided by the Manager for your consideration. The presentation and date will need to be approved in advance by the Manager, and needs to be done within the academic year of your study abroad experience.

I understand that failure to complete these requirements will result in forfeiture of my award from the Hegyvary Citizens of the World Scholar Fund and I will be billed for any awarded monies.

Student Name

Signature

Date