

# Moodle: Quizzes

http://moodle.washington.edu

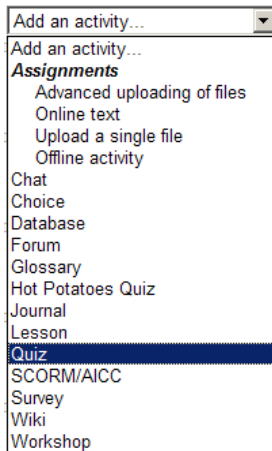
## 1. Set Up Quiz

### Edit Course & Add Activity:

Go to your course, turn editing on, and click on the “Add an activity...” drop down list. Select the “Quiz” option.

**Customize Quiz:** We recommend setting up the following key areas for most quizzes:

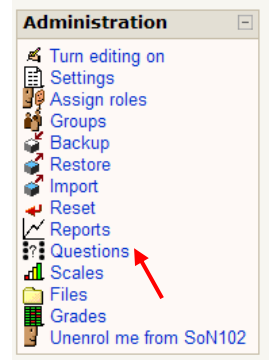
1. Open, close dates & times
2. Time limit
3. Unlimited questions per page
4. Shuffle questions and within questions
5. Allow 1 attempt
6. Allow review only after closed (uncheck others)
7. Use secure window



## 2. Make Questions

**Create Questions:** Go back to the front page of the course and click on the “Questions” link in the administration box. Leave the category as “Default” in most cases, and click on the “Create new questions” drop down list. Select the question type that is appropriate for your question.

This is an important step to get right, because you can't change it later, but would have to recreate the question using another type. Click on the help icon to get descriptions of the question types.



## 3. Add Questions

**Add Questions to a Quiz:** Go back to your quiz and click on the Edit tab (1). Click on the check boxes (2) next to the questions you want to add to this particular quiz, and click on the “Add to quiz” button (3). All of the questions you have entered for this course will be available from this bank, but only the ones you select and add will be seen by the students taking this particular quiz. You can see the questions you have added, change their order (4), and assign points to each (5) in the box on the left—remember to click the “Save changes” button when done (6). You can also create questions directly from this screen (7).

A screenshot of the Moodle Quiz configuration page. Red arrows point to various settings: 1. Open the quiz date and time; 2. Time limit; 3. Questions per page; 4. Shuffle questions; 5. Attempts allowed; 6. Review options after the quiz is closed; 7. Require password.

A screenshot of the Moodle Quiz question bank. Red arrows point to: 1. Edit tab; 2. Check boxes for selecting questions; 3. Add to quiz button; 4. Reordering arrows; 5. Grade input field; 6. Save changes button; 7. Create new question dropdown.